



Dear Applicant,

Thank you for your interest in The Geneva Foundation's Community Giving Program. We welcome the opportunity to directly support military community activities and further our mission to promote and support the advancement of military medicine.

The Community Giving Program at The Geneva Foundation (Geneva) provides funding opportunities for a diverse array of community events and activities at Military Treatment Facilities and Federal Laboratories nationwide. Geneva's Community Giving Program awards funding to support specific military department activities that are not included in internal department budgets and when the department does not have an existing Reserve Fund with Geneva's Education Department. Our Community Giving Program support events ranging from community health fairs to continuing educational trainings and meetings. Please note we do not support travel to attend educational events through the Community Giving Program. We look forward to expanding this program in a way that is responsive to community needs and the mission of Geneva.

Please note the below guidelines for all Community Giving applications:

- The Committee accepts applications on a rolling basis, but applications must be received at least 4 months prior to the activity start date. Please note that applications that are not submitted before the 4-month deadline or incomplete applications may not be considered. The applicant will be notified via email correspondence within 3 weeks of application receipt regarding support decision.
- Geneva has the discretion to award funds less than or equal to (but not higher) than the amount requested on the application. If awarded, funds must be utilized for the specific event (including event date listed on application) and items listed on the application. If funds are not fully utilized for the event or the event is canceled, the funds must be returned to Geneva.
- If the Committee has previously supported the activity in previous years, we will ensure that a Community Giving Program Evaluation Form was completed after the event took place. If this document was not submitted for a previous activity, the Committee holds the right to not consider future applications.
- The activity or event must be military and/or medical related.
- The Committee typically awards between \$500 and \$2,000 support level.
- The Committee will only award funding when Reserve Funds with Geneva's Education Department are not already available to be gifted.

Please see the Community Giving Support Application Form for more information. If you have any questions regarding the completion of your application or Geneva's Community Giving Program, please contact CGPC@genevaUSA.org or 253-383-1398.

Sincerely,

Laurel Harstad
Gifting and Grant Manager